

Project ASCENT Job Roles and Responsibilities

Role Profile: Field Instructor (and Junior Field Instructor)

Reports to: Camp Coordinator

Qualifications

- Must be at least 18 years of age -Field Instructor
- Must be at least 15 years of age- Junior Field Instructor
- Experience in working with children
- Experience in working with people with disabilities is ideal, but not required
- Valid First Aid and CPR Certificates are a plus, but not required
- Excellent communication and interpersonal skills
- Must be creative and energetic

General Responsibilities

- To provide leadership and guidance to all campers through a variety of games, crafts, sports, hiking and camping activities.

Specific Duties

- Assist in program planning based on pre-arranged educational/recreational themes.
- Guide campers in participation of all activities.
- Supervision of campers and activities at all times.
- Adapting programs to include all campers.
- Providing emotional support and encouragement to campers.
- Work as part of a team.
- Assist in tidying up after activities.
- Be familiar with the special needs, medical conditions, dietary concerns, and/or behavioral problems of the campers and act according to directions provided by the Camp Medic/parent or guardian.
- Provide personal care for campers as required.
- Be a positive role model to campers and be available at all times.
- Ensure that safety standards are maintained at all times
- Report any accidents/incidents to the Camp Coordinator (incident reports)
- Other duties as required

Essential Functions

The summer staff Field Instructors are to provide a leadership role in a camp program. Field Instructors should express a true love and appreciation for outdoors and natural creation, and be able to work in an outdoor environment for long periods of time. He/she must have the ability to lift and carry equipment up to 35 pounds. (cooler, program equipment, etc), have the ability to observe and assess camper safety in all situations, and maintain high energy levels and enthusiasm for prolonged periods throughout the day. All staff members must be able to complete orientation and training, and complete a background check prior to the start of camp. Field Instructors should seek to understand the campers he/she works with and use the uniqueness of the camp setting and program to help fulfill the Project ASCENT mission and goals.

Experience

Ideal candidates are certified professionals in education or wilderness work. Applicants with experience working with children with special needs will be preferred. Field Instructors will receive on-the-job training before camp begins. Applicants with no related experience will still be considered and will begin in a camp aide role to gain experience.